

Terms and Conditions Governing Applications under the Global Ready Talent Programme (Internship) (Applicable to Enterprises)

By submitting an application under the Global Ready Talent Programme (“**GRT**”), the applicant company agrees to comply with and be bound by the following terms and conditions:-

1. Application Submission

- 1.1. All applications related to or made under the GRT shall be submitted via the Business Grants Portal (“**BGP**”).
- 1.2. Successful applicants will be notified via BGP and issued with a Letter of Offer via BGP, which must be accepted by the applicant company before the company makes a claim submission under the GRT.
- 1.3. Successful applicants are encouraged to read and accept the Letter of Offer prior to commencement of any approved Internship to familiarise itself with the process and conditions for the claim submission as any non-compliance of the terms and conditions set out in the Letter of Offer may result in the rejection of the Company’s claim submission after the completion of the Internship.

2. Grant Support

- 2.1. Successful applicants are entitled to the following grant support for each approved internship:-

	SME	NON-SME
SME/non-SME Criteria	<ul style="list-style-type: none">• Company Group Annual Sales Turnover of not more than S\$100 million; OR• Company Group Employment size of not more than 200 workers	<ul style="list-style-type: none">• Company Group Annual Sales Turnover of more than S\$100 million; AND• Company Group Employment size of more than 200 workers
Corresponding Support Level	50%	30%

3. Eligibility Criteria

- 3.1. The applicant company must fulfil all of the following criteria:-
 - (a) Be a business entity that is registered/ incorporated in Singapore;
 - (b) Have at least 30% local (Singaporean or Singapore Permanent Resident) group shareholdings;
 - (c) Be financially able to see the internship through completion;
 - (d) Is and shall be free from any litigation or legal proceedings; and

- (e) In addition, the applicant company must:
 - (i) Possess strong human resource practices, especially in the areas of learning, development and talent management;
 - (ii) Offer an internship with clear job scope, learning objectives, and assignment of suitable mentor(s) to guide students over the course of the internship;
 - (iii) Provide a minimum monthly internship stipend of \$800 to ITE and Polytechnic students and \$1,000 to University students;
 - (iv) If offering overseas internships, have existing overseas operations, a positive business outlook and strong growth plans, and can allow interns to gain global market knowledge;
 - (v) Have a physical office space; and
 - (vi) Carry out internships via a fully face-to-face arrangement, or a combination of face-to-face and work from home arrangements (per the company's prevailing practice).

3.2. The internship must fulfil all of the following criteria:-

- (a) The Intern must be a Singaporean or Singapore Permanent Resident who is
 - (i) a full-time NITEC/Higher NITEC student; **OR**
 - (ii) a full-time student pursuing an undergraduate degree or diploma from any of the following eligible institutions:-
 - (1) Institute of Technical Education
 - (2) Nanyang Polytechnic
 - (3) Ngee Ann Polytechnic
 - (4) Republic Polytechnic
 - (5) Singapore Polytechnic
 - (6) Temasek Polytechnic
 - (7) Nanyang Technological University
 - (8) National University of Singapore
 - (9) Singapore Institute of Technology
 - (10) Singapore Management University
 - (11) Singapore University of Social Sciences
 - (12) Singapore University of Technology and Design
 - (13) Nanyang Academy of Fine Arts (Local internships only)
 - (14) SIM Global Education (Local internships only)
 - (15) LASALLE College of the Arts (Local internships only)
 - (16) University of the Arts Singapore (Local internships only)

- (b) The Intern must not be related, connected, associated or have any dealings with the applicant company or its related companies, or with the directors, shareholders and/or corporate secretaries of the applicant company or its related companies.
- (c) The Internship must be full-time, as defined by the Intern being required to work at least 35 hours¹ per week. Part-time work is strictly not supported;
- (d) The duration of the Internship must be at least 4 and 2 weeks for local and overseas internships respectively; and
- (e) The duration of the Internship must not exceed 12 calendar months for all types of internships.

4. Representations, Warranties and Declarations by the applicant company

4.1. The applicant company represents, warrants and declares to EnterpriseSG that:-

- (a) All information provided to EnterpriseSG in the applicant company's application(s) are true, complete and accurate and that the applicant company has not withheld/distorted any material facts;
- (b) There are no relationships, connections, association or dealings between the intern(s) and the applicant company or its related companies, as well as between the intern(s) and the directors, shareholders and/or corporate secretaries of the applicant company and its related companies, to be declared to EnterpriseSG and the GRT AIP Partner; and
- (c) The applicant company is and shall be free from any litigation or legal proceedings at the point of submission of the application and throughout the Claim Period (as defined in the Letter of Offer) and Extended Claim Period (if any, and as defined in the Letter of Offer).

4.2. The applicant company shall ensure that the representations, warranties and declarations at Paragraph 4.1 remain and continue to be true from the point of submission of the application and throughout the Claim Period and Extended Claim Period (if any).

4.3. In the event of any changes or new information made available to the applicant company which affects the ability of the applicant company to provide or continue to provide any of the representations, warranties and declarations at Paragraph 4.1, the applicant company shall notify EnterpriseSG and the GRT AIP Partner of such changes or information immediately.

¹ MOM's hours of work guidelines under Part IV of the Employment Act.

5. Consents to Disclosure of Information

- 5.1. The applicant company consents to EnterpriseSG's collection, use, disclosure and retention of all information provided in its application for data analytics purposes and for the administration of the GRT.
- 5.2. The applicant company acknowledges and consents to EnterpriseSG's disclosure of all information provided in its application to other Government Agencies (including Ministries and Statutory Boards) (collectively "Agencies").
- 5.3. The applicant company consents to the Comptroller of Goods and Services Tax Act and Comptroller of Income Tax disclosing information relating to the value of the supply of any goods and services, or the income or items of income, of the applicant company to EnterpriseSG and Agencies for the performance of their official duties, and to non-Government persons engaged by Agencies in the performance of any of their official duties.

6. Rights of EnterpriseSG

- 6.1. Any decision made by EnterpriseSG in respect of the applications or claim submissions shall be final. EnterpriseSG shall not be obliged to provide any reasons for its decision.
- 6.2. EnterpriseSG reserves the right to revoke the Letter of Offer issued to the applicant company at any time after the issuance of the Letter of Offer if EnterpriseSG is of the opinion that the company has not fulfilled or is in breach of any of the terms and conditions stated herein or stated in the Letter of Offer, without prior notice to the company.
- 6.3. The rights of EnterpriseSG herein are in addition to any other rights of EnterpriseSG stated in the Letter of Offer issued to the applicant companies.

7. General

- 7.1. These terms and conditions shall remain valid the point of submission of the application and throughout the Claim Period and Extended Claim Period (if applicable).
- 7.2. In the event of any inconsistency between the terms and conditions herein and any marketing or promotional materials relating to GRT, the terms and conditions herein shall prevail.
- 7.3. EnterpriseSG reserves the right to review and amend the terms and conditions herein from time to time as may be specified and deemed necessary by EnterpriseSG, without prior notice.